

INFRYX

PRODUCT PRESENTATION

INFRYX Reports Hub

Periodic Reports Management — Daily · Weekly · Monthly · Quarterly

Every report, on time. Every period, under control.

Version 2.1 · November 2026

THE CHALLENGE

Periodic reporting is still run by email and spreadsheets

Scattered channels

Reports live in emails, shared folders and chat — there is no single source of truth.

Missed deadlines

Nobody knows what is due today or already overdue until it is too late.

No visibility

Managers cannot measure compliance per team, category or person.

Weak audit trail

Approvals, versions and changes are not recorded when auditors ask.

⚠ **The result: manual follow-up, lost hours every week and avoidable audit findings.**

THE SOLUTION

One platform for every recurring report

INFRYX Reports Hub turns recurring reporting into a governed workflow. Define a report once — the system schedules every period, collects the submissions, routes them for review and measures compliance automatically.

4
report frequencies

4
access roles

100%
audit trail

20 s
live alert refresh



HOW IT WORKS

From definition to compliance in five steps

1

Define

Create a report type: category, frequency, owner, reviewer, grace days and an optional template.

2

Auto-schedule

Every daily, weekly, monthly or quarterly period is generated automatically.

3

Submit

The owner uploads the file and notes. Every resubmission is kept as a new version.

4

Review

The manager or team leader approves, or rejects with a mandatory reason.

5

Track

Dashboards, overdue lists, escalations and team performance in real time.

Pending → Submitted → Approved

Rejected → Resubmitted

CATEGORIES & ROLES

Each team sees only its own reports

Reports are organised in categories (e.g. Infrastructure, Security, Network). Users are assigned to categories and see only the reports that belong to them.

Role	Sees	Can do
Administrator	All categories	Create categories, manage users, settings and audit
Manager	Own categories	Assign team leaders & members, define reports, approve any report
Team Leader	Own categories	Assign members, define reports, approve assigned reports
Team Member	Own category reports	Submit reports, upload files, comment

Segregation of duties: nobody can approve a report they submitted themselves.



DASHBOARDS & ANALYTICS

Compliance you can see at a glance

- Compliance and on-time rate for every category and frequency
- Due today, overdue, awaiting review and rework at a glance
- Six-month completion trend and status distribution
- Team ranking by on-time submission rate
- Monthly calendar of all due dates
- One-click CSV export that opens correctly in Excel (Arabic included)



LIVE ALERTS & ESCALATION

The right person is notified at the right time

Live in-app notifications
Sound chime, pop-up and badge — no page refresh needed.

Desktop notifications
Windows notifications when the browser is in the background.

Daily reminders
Owners: due today / overdue. Reviewers: reports waiting for review.

Automatic escalation
Category managers are alerted when a report is overdue for N days.

Email & Microsoft Teams
Reminder digests, rejection alerts and channel posts.



SECURITY & GOVERNANCE

Built for audit-ready organisations

- Category-based data isolation and role-based access
- Segregation of duties on every approval
- Strong password policy, forced change at first sign-in, lockout after 5 failed attempts
- One-time password-reset links that expire after 30 minutes
- CSRF protection, secure session cookies and security headers
- Complete audit log with user, action, time and IP — exportable
- On-premise deployment: your data never leaves your network



FEATURE OVERVIEW

Everything a reporting team needs

Report types & templates
Official template attached to each report.

Priority levels
Normal, High and Critical reports.

Grace days
Flexible due date after each period.

Mandatory attachments
Require a file before submission.

Version history
Download any previous submission.

Comments & timeline
Full conversation on every report.

Bulk approval
Approve many reports in one click.

Submit on behalf
Leaders can submit for absent owners.

Calendar view
Every due date on a monthly calendar.

CSV export
Filtered exports that open in Excel.

Dark mode
Comfortable for long working hours.

One-click backup
Database backup from the browser.

DEPLOYMENT

Runs on your own server in minutes

Users
Any modern browser on the LAN / VPN

→

INFRYX Reports Hub
Windows server · Python web service

→

Data
Local database + file storage

→

Integrations
SMTP email · Microsoft Teams

Item	Requirement
Operating system	Windows 10 / 11 or Windows Server 2016+
Runtime	Python 3.10 or later
Recommended server	2 vCPU · 4 GB RAM · 20 GB disk
Network	Single TCP port (default 5050) on LAN / VPN
Browsers	Microsoft Edge, Google Chrome, Mozilla Firefox
Backup	Built-in backup + scheduled backup script

EDITIONS & ROLLOUT

Try it, then go live

Demo edition

Ready-made sample data and one-click demo accounts for every role. Email and Teams disabled. Resets daily.

Evaluate & present

Customer edition

Clean installation, forced admin password change, full email and Teams integration and backup tools.

Production use

Typical rollout

Day 1
Installation, settings and branding

Day 2
Categories, users and roles

Days 3–5
Report types, templates and reviewers

Week 2
Training, pilot and go-live

BUSINESS VALUE

Why INFRYX Reports Hub

✓ Full visibility

Know what is due, submitted, late or approved — per category and per person.

✓ Fewer missed deadlines

Automatic reminders and escalation replace manual follow-up.

✓ Audit-ready evidence

Every file, version, approval and comment is recorded.

✓ Fast adoption

Simple, modern interface with live alerts and dark mode.

Let's put every report on time.

Request a live demo